

BROAD CREEK PUBLIC SERVICE DISTRICT
P.O. Box 5878
Hilton Head Island, SC 29938
(843) 785-7582 (office); (843) 785-8196 (fax)

RESIDENTIAL PROPERTY REPORT

The Water and Sewer Rates of the Broad Creek Public Service District ("District") effective October 1, 2004 distinguish between Residential Units as either being "Non-Rental" or "Rental". A Rental Residential Unit falls under the Transient Facilities classification if rented on a short-term basis. "Short Term" means rental for periods of less than a six (6) month term (usually by lease) but more than fourteen (14) days in any given year.

Failure to file this Report in a timely fashion will result in the District's classification of the property as a Transient Facility

1. Property Location: (Includes properties in Palmetto Dunes, Shelter Cove and Yacht Cove) _____
2. **Is the property described above rented at any time during the year?** ___ Yes ___ No.
3. **If rented, what is the rental period?** ___ Six months or more by lease (Long Term) ___ Less than six months (Short Term).

(N.B. Incidental rental of a Residential Unit for fourteen (14) days or less in any one year is not considered to be Short Term Rental.)

A. If the property is not rented, or if it is rented only on a long-term basis or for two weeks or less per year, no additional information is needed. Please sign at the bottom and return this form in the enclosed envelope.

- OR -

B. If the property is rented on a short-term basis, please complete the following information:

4. **Please indicate the number of bathrooms in the rental property. (Note: a 1/2 - bath equals one (1) bathroom for this purpose.)**
_____ Bathroom(s)

Change of Use. If the use of the property referenced above changes at any time during the year, the owner(s) is required to notify the District and file a new Residential Property Report.

Change of Ownership. If the property referenced above is transferred at any time during the year, the new owner shall be required to notify the District and file a new Residential Property Report.

The undersigned certifies that the above information is true and correct and authorizes the delivery of this report to the District. The undersigned acknowledges that any false statement contained in this report is subject to A FINE OF NOT MORE THAN FIVE HUNDRED (\$500.00) DOLLARS in accordance with the Regulations of the Broad Creek Public Service District. All information may be verified using any available method of determining rental activity.

PRINT OWNER (S) NAME & PERMANENT/MAILING ADDRESS:

Signature: _____

Telephone: _____ **Date:** _____